

APPOINTED BOARD OFFICIALS

It shall be the responsibility of the Board of Education to appoint a board secretary and a board treasurer.

The board secretary and board treasurer shall be employees of the district. They shall be appointed from the public or from current district employees who hold positions not requiring a teaching certificate. To finalize the appointments, the board secretary and board treasurer shall take the oath of office during the meeting at which the appointments are made or no later than 10 days thereafter.

The board secretary and board treasurer shall give bond in an amount set by the board. The cost of the bonds will be paid by the school district.

Legal Ref: Iowa Code §§ 12B.10; 12C; 64; 279.3, .5, .7, .31-.33, .35; 291.2-.4, .6-.12, .14; 299.10.
281 I.A.C. 12.3(1).

Cross Ref: 202.2 Board Member Oath of Office
214.1 Board of Education Records
701.8 Investments

ADOPTED: 9/83
2/12/90
4/26/93
12/8/03

Reviewed: 3/93, 10/20/99, 11/14/02, 11/13/03, 10/4/07, 3/7/12, 4/6/17, 2/3/22