

**REQUEST TO PROHIBIT A STUDENT FROM CHECKING OUT  
SPECIFIC LIBRARY MATERIALS**

Request to prohibit a student from checking out certain library materials must be submitted to the Department of Teaching & Learning, 1516 Washington Street, Waterloo, IA 50702. Please complete one form per student.

REQUEST INITIATED BY: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Name of affected Student: \_\_\_\_\_

Requestor's relationship to student (*must be parent/legal guardian*) \_\_\_\_\_

**BOOK OR OTHER PRINTED MATERIAL TO PROHIBIT STUDENT FROM CHECKING OUT:**

Author \_\_\_\_\_ Hardcover \_\_\_\_\_ Paperback \_\_\_\_\_ Other \_\_\_\_\_

Title \_\_\_\_\_

Publisher (if known) \_\_\_\_\_

Date of Publication \_\_\_\_\_

**MULTIMEDIA MATERIAL TO PROHIBIT STUDENT FROM ACCESSING:**

Title \_\_\_\_\_

Producer (if known) \_\_\_\_\_

Type of material (website, online resource, filmstrip, motion picture, etc.) \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

ADOPTED: 3/6/2025

EXHIBIT