

BOARD COMMITTEES

The Board, whenever it deems it necessary, may appoint a committee composed of citizens, employees and/or students to assist the Board. Committees formed by the Board are ad hoc committees.

Ad Hoc committees are advisory in nature and have no duty or responsibility other than that specifically stated by the Board. The committee will automatically dissolve upon the delivery of its final recommendation to the Board or upon completion of the duties outlined by the Board. The Board will receive the report of the committee for consideration. The Board retains the authority to make a final decision on the issue. The committee may be subject to the open meetings law.

The method for selection of committee members will be determined by the Board. When possible, and when the necessary expertise required allows, the committee members will be representative of the school district community and will consider the various viewpoints on the issue. The Board may designate a Board member and the Superintendent to serve on an ad hoc committee. The committee will select its own chairperson, unless the Board designates otherwise.

Role of an Ad Hoc Committee Member

The primary role of an ad hoc committee member is to be a productive, positive member of the committee. In doing so, it is important to listen to and respect the opinions of others. When the ad hoc committee makes a recommendation to the Board, it is important for the ad hoc committee members to support the majority decision of the ad hoc committee. An ad hoc committee will function best when its members work within the committee framework and bring items of business to the ad hoc committee.

Ad Hoc Committee Membership

Ad hoc committee members may be appointed by the Board. The Board may request input from individuals or organizations, or it may seek volunteers to serve. Only the Board or Superintendent has the authority to appoint members to an ad hoc committee. Boards must follow the legal limitations or requirements regarding the membership of an ad hoc committee.

Legal Ref.: Iowa Code §§ 21; 279.8; 280.12(2).
281 I.A.C. 12.3(3), .3(8); .5(8).

Cross Ref.: 108.0 Educational and Operational Planning
210.0 Meetings of the Board of Education
212.0 Minutes
214.1 Board of Education Records
900.1 School and Community Relations

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