

**RELEASING EMPLOYEE INFORMATION**

The name, position, building assignment, building phone number, and district e-mail address of employees are public information. The home addresses and phone numbers of employees will be released only for internal purposes and in compliance with the Code of Iowa.

Legal Ref.: Iowa Code ch. 22, 91B.

ADOPTED: 4/7/64  
9/29/69  
12/11/72  
11/14/83  
6/11/90  
11/9/98  
3/11/02

Reviewed: 10/9/98, 2/7/02, 1/05/06, 9/3/09, 5/2/13, 2/7/19