

REPORT OF LEVEL ONE INVESTIGATION

Student's name: _____

Student's age: _____ Student's grade: _____ Student's School: _____

Student's address: _____

Name of accused school employee: _____

Employee's position/assignment with school: _____

Name, address of complainant: _____

Name, address of student's parent/guardian, if different from complainant: _____

Date report of abuse filed: _____ Type of abuse alleged: ___ Physical ___ Sexual

Describe the nature, extent, and cause of the student's injury, if any and if known: _____

Summarize your investigation, attaching additional pages as needed. DO NOT use the full names of student witnesses.

Were audiotapes made of any interviews? ___ Yes ___ No Videotapes? ___ Yes ___ No

Were parents/guardians of PreK-6th grade students who were interviewed as victims or witnesses in a sexual abuse investigation advised of their right to see and hear such interviews? ___ Yes ___ No

Was this right exercised? ___ Yes ___ No

Was any action taken to protect the victim student during or as a result of the investigation? ___ Yes ___ No

If yes, check all that apply:

___ Student excused from school ___ School employee placed on leave

___ Student assigned to different class ___ Other (Specify) _____

___ Student assigned to different school _____

LEVEL ONE INVESTIGATOR'S CONCLUSIONS:

The Complaint is being dismissed for lack of jurisdiction.

- Physical abuse alleged, but no allegation of injury was made.
- Alleged victim was not a student at the time of the incident.
- Physical abuse alleged, but no evidence of currently physical injury exists and nature of alleged incident makes it unlikely an injury (as defined in the chapter 102 rules) occurred.
- Accused school employee is not employed by this school district or was not a school employee at the time of the alleged incident.
- Sexual abuse alleged, but the alleged actions of the school employee, even if true, would not meet the definition of sexual abuse in the rules.
- Alleged incident did not occur on school grounds, on school time, on a school-sponsored activity, nor in a school-related context.

The Complaint has been investigated and concluded at Level One as unfounded.

- Complaint was withdrawn or recanted.
- Insufficient evidence exists that an incident of abuse, as defined by the rules, took place.

The Complaint has been investigated at Level One and is founded.

- The investigation is founded at Level One and is being turned over to Level Two for further investigation.
- The investigation is concluded at Level One because the accused school employee has admitted the violation, resigned, or agreed to relinquish any teaching license held.

CURRENT STATUS OF THE INVESTIGATION:

- Closed. No further investigation is warranted.
- Deferred temporarily to law enforcement.
- Closed and referred to school officials for further investigation as a personnel matter.
- Turned over to Level Two.

Other Comments: _____

I have given a copy of the complaint of abuse and of this investigation report to the person filing the report (if he or she is the student's parent or guardian) and informed the person filing the report of the options of contacting law enforcement, private counsel, the State Board of Educational Examiners, if the accused school employee holds an Iowa practitioner's certificate or license, the Department of Education's transportation consultant if the accused employee holds a bus driver's authorization, or the local school board if the accused in an other non-licensed employee.

Name of Investigator (Print) Signature of Investigator

Date

ADOPTED: 7/23/99
10/6/05

Reviewed: 10/6/05, 2/4/10, 4/7/16, 12/2/21