

SUSPENSION

When a building administrator has reason to believe that a student may have violated a school district policy or regulation and thus be subject to suspension, the building administrator shall conduct a fair and impartial investigation of the allegations against the student prior to imposition of any consequence.

Students will conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district. Consequences for misconduct will be fair and developmentally appropriate in light of the circumstances. When the presence of a student poses a continuing danger to persons, property or an ongoing threat of disrupting the academic process, such student may be immediately removed from school.

One such consequence for misconduct is suspension, including either in-school suspension or out-of-school suspension.

In-School Suspension

In-school suspension is the temporary isolation of a student from one or more classes while under building supervision. In-school suspensions may be imposed by the building administrator for infractions of school rules which do not warrant the necessity of removal from school.

Student conduct within the area will be highly structured, controlled and supervised. The student will bring sufficient study materials to the designated room to provide school work for time assigned.

Students will be considered present for attendance purposes.

Out-of-School (Home) Suspension

Out-of-school suspension is the removal of a student from the school environment for periods of short duration. Out-of-school is to be used when other available school resources are unable to constructively remedy student misconduct.

A student may be suspended out of school for up to five school days by a building administrator for a commission of gross or repeated infractions of school rules, regulations, policy or the law, or when the presence of the student will cause interference with the maintenance of the educational environment or the operation of the school.

Suspensions for more than five days will not occur prior to approval from the Director of Student Services or designee.

Alternative placement/ programming such as Cooperative Youth Program (CYP), Middle or High School Education Program (MSEDP/ HSEDP), etc. may be considered.

1. In all suspensions the building administrator shall:
 - a. Make a reasonable effort to contact the student's parent/ guardian. Such effort is documented by the person making/ attempting to make the contact.

- b. Complete the on-line referral through the Student Technology System.
 - c. Mail to the parent, guardian or legal custodian a copy of the suspension (referral) no later than the end of the next school day following the day of the offense.
2. All work missed by K-12 students because of suspension should be made up. Make-up work and assignments may be obtained and completed within three (3) days of returning to school. Teacher/administrator discretion may be utilized to extend the timeframe for completion as needed.
3. A student who is on out-of-school suspension is not allowed on any school property or to attend any school activity, including athletic events. A student who is on in-school suspension must go directly to and from the assigned room for in-school suspension and is not allowed on any other area of school property or to attend any school activity, including athletic events.

Legal Ref.: Code of Iowa §§ 282.4, 282.5.

Cross Ref.: 503.3 Student Grievance Policy
505.11 Trespassing

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