

SUMMER ATHLETIC CAMPS/CLINICS

In order for the sponsors of camps and clinics to utilize the facilities of the Waterloo Community School District, the following guidelines must be followed:

1. Camps or clinics must be made available to all students residing within the Waterloo Community School District.
2. The coach/coaches sponsoring the camps or clinics will be allowed to retain money equal to the hourly wage equal to the current hourly pay for extramural coaches providing revenue for the camp is sufficient to cover these expenses. The maximum number of hours will be equal to the number of hours students are in session.
3. Any monies above the approved payments shall be turned over to the coaches' respective school athletic programs.
4. Records of the camp/clinics including all receipts and payments must be submitted to the school administration.
5. The camp/clinic proposal must first be submitted to the Athletic Director and building administrator for approval and then forwarded to the District administrator in charge of athletics. The proposal should contain a complete breakdown of anticipated expenditures and income, approved facilities and equipment to be used and dates (scheduled through the district facilities scheduler), coaches involved, and cost to participants.
6. All students participating in summer clinics conducted by Waterloo coaches using school approved and sponsored district facilities must submit a physical examination form and completed concussion form prior to participation in the clinic. Physical examinations are valid for one year. In addition, there is a parental consent information, proof of insurance (waiver or school purchase), and completed district health history form that are requested to be on file prior to participation. These are the same requirements as required of students participating on athletic teams in the Waterloo Community School District during the regular school year.
7. All camps/clinics shall be within the guidelines established by either the Iowa High School Athletic Association or the Iowa High School Girls' Athletic Union.
8. Any person renting or requesting permission to use district facilities to conduct an athletic camp/clinic in any sport must produce evidence that all participants are covered by a group insurance plan. Coaches employed by the Waterloo Community School District may have their camp already covered by district insurance if the camp is conducted during the school year. Camps scheduled during the summer vacation periods by Waterloo coaches need to be insured with a group insurance plan through the district insurance carrier.
9. Iowa Code, Chapter 36 states that coach may conduct his/her own summer camp or clinic, but the following restrictions apply:
 - If the coach used the facilities of his/her employer, the school MUST charge actual costs to the coach and the charge must be in accordance with local board policies for school facility rental.

- Attendance/admission cost paid by the attendees must be paid to the coach, NOT to the school. The camp or clinic is NOT a school-sponsored activity.

10. All camps (Not conducted by District coaches) need to be run through the school and all payments must be made through the school athletic office. Camps through the school are not charged for rent of the facilities and insurance coverage is provided through the district. Money made from camps will be placed in the activity account. Head coaches are paid a salary based on their per diem rate. Assistant coaches and clinicians will be paid an hourly rate equal to the current hourly pay for extramural coaches providing revenue for the camp is sufficient to cover these expenses.

11. According to the scholarship rule 281-36.15(6) "Camps and Clinics Rule",

- a. School personnel, whether employed or volunteers, of a member of associate member school shall not coach that school's student athletes during the school year in a sport for which the school personnel are currently under contract or are volunteers outside the period from the official first day of practice through the finals of tournament play. Provided, however, school personnel may coach a senior student from the coach's school in an all-star contest once the senior student's interscholastic athletic season for that sport has concluded. Nor shall volunteer or compensated coaching personnel require students to participate in any activities outside the season of that coach's sport as a condition of participation in the coach's sport during its season.
- b. A summer team or individual camp or clinic held at a member or associate member school facility shall not conflict with sports in season. Summertime coaching activities shall not conflict with sports in season.
- c. Penalty: A school whose volunteer or compensated coaching personnel violate this rule is ineligible to participate in a governing organization-sponsored event in that sport for one year with the violator(s) coaching.

ADOPTED: 6/91
4/8/04

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