

ACCELERATION (Elementary/Middle School)

Procedures for grade level acceleration are:

1. INITIATION

Referral for acceleration may be initiated by any of the following:

- Administrator
- Teacher
- Parent
- Counselor

Referral should be made to Principal.

2. FACT FINDING

Principal or designee should gather initial data and information from sources:

- Teachers
- Gifted Education Resource Teacher
- Counselor
- Parent
- Student Interview

3. STAFFING COMMITTEE

Committee should meet to gather and review information and determine if and what further data is needed. This process will likely occur in stages with staff members meeting periodically as the information becomes available. If aptitude testing is needed, the Office of Learning and Results should be contacted. Parents/Guardians must be involved in the review and discussion of the child's strengths and needs.

Committee should consist of:

Principal	Teachers
Parent/Guardian	Counselor
Gifted Education Resource Teacher	

The Iowa Acceleration Scale, available from the gifted education resource teacher, should be used to gather and analyze information.

4. PLACEMENT AND MONITORING

Staffing Committee will determine appropriate placement. If partial or full acceleration within level is recommended, a Personalized Education Plan must be developed. Regular monitoring meetings should be included in the timeline of the plan with program adjustments made accordingly. A summary of the staffing, recommendations, and personalized plan and progress notes, if the student is accelerated, must be placed in the child's permanent folder for future reference.

ADOPTED: 8/17/98
4/11/02
2/20/06

Reviewed: 2/9/06, 1/6/11, 1/4/18