

FIELD TRIPS AND OTHER OFF SCHOOL SITE LEARNING OPPORTUNITIES

Field trips and other off school site learning opportunities will be educationally beneficial and contribute to student achievement in District-approved curriculum. To meet that expectation, off-site learning, for a portion of the school day or for extended periods of time, is authorized and is to be initiated, implemented, and evaluated according to District-established regulations and principal approval.

Trips will be carefully planned to operate in conjunction with and help to enrich the instructional program. Planning for educational field trips and other off school site learning opportunities is expected to provide appropriate consideration of purpose, educational value, planning details, staff qualifications, student selection, student health and safety, insurance coverage, parent communication, financial arrangements, supervision and evaluation.

Activities involving any student or student groups which require both out-of-state travel and an overnight stay must be approved by the Board of Education. Any staff member who promotes a student trip or travel study program that is not sponsored by the District shall inform the appropriate administrator about the trip and shall make clear to students and parents that the trip is not district-sponsored. Arrangements for such trips shall be consistent with Board policies providing for the use of school facilities for non-school sponsored activities and for distribution of materials by non-school sponsored organizations and individuals.

Legal Ref.: 390 C.F.R.Pt. 390.3(f) (2012).
Iowa Code § 279.8 (2013).
281 I.A.C. 43.9.

Cross Ref.: 106.0 School District Strategic Plan (Goals and Objectives)
602.2 Basic Instructional Program

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