

**RECONSIDERATION OF INSTRUCTIONAL AND LIBRARY MATERIALS  
REQUEST FORM**

Request for re-evaluation of printed or multimedia material to be submitted to the Superintendent, 1516 Washington Street, Waterloo, IA 50702.

REVIEW INITIATED BY:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

School(s) in which item is used: \_\_\_\_\_

Relationship to school (parent, student, citizen, etc) \_\_\_\_\_

BOOK OR OTHER PRINTED MATERIAL (if applicable):

Author \_\_\_\_\_ Hardcover \_\_\_\_\_ Paperback \_\_\_\_\_ Other \_\_\_\_\_

Title \_\_\_\_\_

Publisher (if known) \_\_\_\_\_

Date of Publication \_\_\_\_\_

MULTIMEDIA MATERIAL (if applicable):

Title \_\_\_\_\_

Producer (if known) \_\_\_\_\_

Type of material (website, online resource, filmstrip, motion picture, etc.) \_\_\_\_\_

PERSON MAKING THE REQUESTS REPRESENTS: (check one)

Self

Group or Organization

Name of Group \_\_\_\_\_

Address of Group \_\_\_\_\_

1. What brought this item to your attention: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. To what item do you object? (be specific; cite pages, or frames, etc.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. In your opinion, what harmful effects upon students might result from the use of this item? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you perceive any instructional value in the use of this item? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Did you review the entire item? If not, what sections did you review? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Should the opinion of any additional experts in the field be considered?  
\_\_\_\_\_yes \_\_\_\_\_no

If yes, please list specific suggestions: \_\_\_\_\_  
\_\_\_\_\_

7. To replace this item, do you recommend other material which you consider to be of equal or superior quality for the purpose intended? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Do you wish to make an oral presentation to the Review Committee?  
\_\_\_\_\_Yes \_\_\_\_\_No

If yes, please:

- a) contact the Superintendent, and
- b) indicate the approximate length of time your presentation will require (*although this is no guarantee that you will be allowed to present to the committee or that you will get your total requested amount of time*). \_\_\_\_\_ minutes.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_