## LICENSED EMPLOYEE TUTORING

Every effort will be made by the licensed employees to help students with learning problems before consulting with parents about engaging a tutor. Since there are exceptional cases when tutoring will help students overcome learning deficiencies, tutoring by licensed employees may be approved by the Superintendent or Executive Director of Teaching & Learning.

Licensed employees may only tutor students other than those for whom the teacher is currently exercising teaching, administrative or supervisory responsibility unless approved by the Superintendent or Executive Director of Teaching & Learning.

Tutoring for a fee may not take place within school facilities or during regular school hours unless approved by the Superintendent or Executive Director of Teaching & Learning.

This policy shall not be construed as eliminating individual assistance to students before or after school. Employees are encouraged to provide students with every opportunity to excel academically.

Legal Ref.: lowa Code §§ 20.7; 279.8.

ADOPTED: 7/66

12/11/72 2/14/77 12/12/83 6/11/90 11/9/98 2/13/06 9/28/09

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